



BROMLEY CIVIC CENTRE, STOCKWELL CLOSE, BROMLEY BRI 3UH

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DATE: 6 November 2018

To: Members of the  
**AUDIT SUB-COMMITTEE**

Councillor Neil Reddin FCCA (Chairman)  
Councillor William Huntington-Thresher (Vice-Chairman)  
Councillors Gareth Allatt, Ian Dunn, Robert Evans, Christopher Marlow and  
Tony Owen

A meeting of the Audit Sub-Committee will be held at Committee Room 1 - Bromley  
Civic Centre on **WEDNESDAY 14 NOVEMBER 2018 AT 7.00 PM**

MARK BOWEN  
Director of Corporate Services

*Copies of the documents referred to below can be obtained from*  
<http://cds.bromley.gov.uk/>

## A G E N D A

- 1 **APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 2 **DECLARATIONS OF INTEREST**
- 3 **CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON 24TH MAY--  
EXCLUDING EXEMPT INFORMATION (Pages 5 - 14)**
- 4 **QUESTIONS FROM COUNCILLORS OR MEMBERS OF THE PUBLIC**

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on Thursday 8<sup>th</sup> November.

- 5 **MATTERS OUTSTANDING FROM THE LAST MEETING--EXCLUDING EXEMPT  
INFORMATION (Pages 15 - 18)**
- 6 **QUESTIONS ON THE AUDIT REPORTS PUBLISHED ON THE WEB**

The Briefing comprises:

### **Internal Audit Published Reports:**

- 1-Review of Adult Safeguarding
- 2-Review of Contracts for Adult Mental Health
- 3-Review of Creditors for 2017-2018
- 4-Review of Edgebury Primary School
- 5-Review of Home Tuition
- 6-Review of IT Project Management
- 7-PCNs Audit
- 8-Internal Audit Review of Reablement
- 9-Review of Temporary Accommodation and Rent Account
- 10-Review of Vehicle Crossovers
- 11-Review of Continuing Healthcare Funding
- 12-Review of Council Tax
- 13-Review of Direct Payments
- 14-Review of Family Placements
- 15-Review of Housing Benefit
- 16-Review of Leaving Care
- 17-Review of Leaving Care Audit
- 18-Review of St Olave's School
- 19-Troubled Families Claim
- 20-Winter Maintenance Service Audit

Members have been provided with advanced copies of the briefing via email.

The briefing is also available on the Council website at the following link:

<http://cds.bromley.gov.uk/ieListMeetings.aspx?CIId=559&Year=0>

### **7 DATE OF THE NEXT MEETING**

The date of the next meeting is 26<sup>th</sup> February 2019.

### **8 INTERNAL AUDIT PROGRESS REPORT (Pages 19 - 106)**

### **9 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006 AND THE FREEDOM OF INFORMATION ACT 2000**

The Chairman to move that the Press and public be excluded during consideration of the item of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

**Items of Business**

**Schedule 12A Description**

- |           |   |   |
|-----------|---|---|
| <b>10</b> | <b>EXEMPT MINUTES OF THE MEETING HELD ON 24TH MAY 2018</b> (Pages 107 - 110)              | Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime. |
| <b>11</b> | <b>MATTERS ARISING FROM THE MEETING ON 24TH MAY--EXEMPT INFORMATION</b> (Pages 111 - 114) | Information relating to any individual.<br>Information which is likely to reveal the identity of an individual.                   |
| <b>12</b> | <b>INTERNAL AUDIT FRAUD AND INVESTIGATION AND EXEMPT ITEMS REPORT</b> (Pages 115 - 138)   | Information relating to any individual.<br>Information which is likely to reveal the identity of an individual.                   |